**Dr Nicholas Collins Fellowship Achievement Award**

**About the Fellowship**

Dr Nicholas (Nick) Collins was a great educator, general practitioner, innovator and advocate for Hospital in the Home (HITH), patients and students from less fortunate backgrounds. He was passionate about access to high quality education and training.

Nick held several esteemed positions, one of which was the President of the Hospital in Home Society Australasia and University of Western Sydney lecturer. Nick was an integral member of the Australian general practice and HITH community and the general practice education and training arena.

Nick sadly passed away from a heart attack in August 2014.

In memory and in recognition of Nick’s dedication and commitment to HITH, Medical students and GP training, the HITH Society backed by a collaboration with industry leader Baxter Healthcare have established this Fellowship.

This Fellowship is to recognise and assist the successful applicant to undertake research, policy development or a significant project.

The successful applicant will share similar traits and will have a positive effect and ultimately benefit the HITH community.

This is the HITH Society’s peak award, with the recipient receiving a $10 000 cash prize.

**When do you accept applications?**

The Hospital in the Home Society of Australasia accepts applications between July and September each year.

The fellowship will be opened annually in 2015, 2016, 2017.

Application dates for 2017:

**Open: 3 July 2017  
Close: 4 September 2017**

**Application process**

Applications can only be made online. Applicants will apply via a link located in the education section of the HITH Society website, and ALL completed forms must be forwarded to [nickcollinsfellowship@hithsociety.org.au](mailto:nickcollinsfellowship@hithsociety.org.au) .

No late applications will be accepted.

**Frequently Asked Questions**

**What documents do I need to attach to my fellowship or grant application?**

* proof of Australian or New Zealand citizenship or permanent residency visa
* proof of your current registration with AHPRA/ Student identification (if applicable)
* a curriculum vitae (CV) / résumé that includes qualifications, current employer and past work history, relevant publications and contributions to the profession
* evidence of current enrolment (if applicable, e.g. undertaking a higher research degree such as masters by research, PhD, professional doctorate)
* an outline of your research proposal or project and budget.
* A declaration of receipt form. As part of your application, you are required to complete the declaration of receipt form to disclose any other forms of funding you have been granted, or have pending related to this research or project proposal
* references – a professional reference is required for all fellowship applications. An academic supervisor reference is required for applicants undertaking a higher research degree.

Incomplete applications, without the required supporting documentation listed may be deemed ineligible.

Supporting documentation may only be attached in Word, JPEG or PDF file format.

**What are the application criteria?**

See Application Criteria Document

**How can I prove that I am an Australian citizen/permanent resident?**

By providing a copy of your birth certificate, Australian passport, Australian citizenship certificate or evidence of a permanent residency visa.

**Am I eligible to apply if I am a New Zealand citizen?**

Yes. You are required to provide evidence of New Zealand citizenship and/or evidence of your permanent residency status from Department of Immigration and Citizenship (DIAC) such as a Special Category Visa.

**Do I need to provide evidence of university enrolment?**

Only if you are undertaking a higher research degree such as masters by research, PhD, professional doctorate. This should be a copy of your last academic transcript.

**Are there any tax implications?**

Any tax implications associated with these scholarships are the responsibility of the individual applicant. Please seek further advice from your tax accountant to determine your personal tax obligations.

**Can I apply for a fellowship if I am not a current HITH Society of Australasia member?**

No, you must be a current HITH Society of Australasia member

**If I am successful, what will the HITH Society of Australasia require of me?**

You are required to

* Within 6 months of being awarded the fellowship or grant write an interim report.
* Within 12 months write an update/abstract or report on your project / study tour.
* Within 2 years provide a final report of your publication/results of clinical practice improvement/impact of policy reform or education module
* The above reports will be published in the *HITH Society Journal*
* Acknowledge the HITH Society’s financial support in all written material and presentations you give associated with the fellowship
* Present at the annual HITH Society Scientific Meeting the findings of your tour/research/practice improvement.
* Seek publication in your industry specific journal and other relevant publications about receiving the fellowship or grant.

**What if I do not require the full amount on offer?**

You may elect to take a smaller amount – such as $5000.

**Can I also be a recipient of other fellowships, scholarship or grants from other sources?**

You are welcome to apply, but we do request that you disclose this using the Declaration of Receipt Form as part of your application. Priority may be afforded to applicants with no other sources of funding.

**Who makes the decision regarding who gets a fellowship or grant?**

A panel of independent, clinicians and health advisors will judge all applications. This panel is made up of a minimum of 3 experts from industry related to the type the fellowship.

The following criteria are considered:

* Relevance and/or innovation of the project, research or policy development
  + the clarity of the project summary
  + the significance of the research to contemporary HITH practice and outcomes
* Quality and capability
  + the research plan (including timetable for completion of the project, research or policy development)
* Implementation plans
  + the research or project will lead to improved HITH patient, staff or organisation outcomes.

The panel will make a recommendation to the HITH Society executive subcommittee who will have the final decision on the fellowship recipient(s).

The decision made by the HITH Society executive subcommittee is final and there is no appeal process.

**Other terms and conditions for all fellowships and grants**

* Funding is not retrospective and is only available for 1 study year only.
* The successful applicant is expected to work in the Australian or New Zealand health system or government or non-government organisation for at least 12 months following receipt of their fellowship or grant.
* Written notification must be provided to the HITH Society of Australasia if the:
  + study tour/research alters from the original proposal
  + proposed tour or research is not completed.

See Application Tips for further information

Good Luck with your application!