**Application Criteria for Fellowship Applications\***

(\*The application criteria are a modified version of the National Health and Medical Research Council criteria)

All applications received under the Dr.Nicholas Collins Fellowship application from the Hospital in the Home (HITH) Society of Australasia will be assessed against the following criteria.

*Criterion 1: Relevance and/or innovation*

The project proposal will advance the knowledge or level of awareness in the field of HITH. Strong rationale is to be presented pursuing the research proposal, policy reform or significant project that will impact on the Australian/New Zealand health system. It will translate into fundamental outcomes in clinical practice, policy or in health promotion/education. Innovation is demonstrated in the proposal and introduces advances required. The project will most likely be a subject of interest for plenary presentations at the HITH international scientific meetings and/or inclusion in the HITH Society journal.

*Criterion 2: Quality and capability*

The project proposal must have the applicant as the named principal investigator or project lead (Any variation to this must be documented via the Academic supervisor reference form). The principal investigator and project team must have expertise that specifically targets the proposed research or activity both in terms of its depth and breadth. If possible, please detail your combined record of achievements in research, development of policy or health promotion/education reflecting quality, productivity and translation in their field of practice within HITH community. The team may have junior members (e.g. new researchers) who will be very strong contributors to the overall team quality and capability. The proposal must demonstrate how the project will translate into practice in the HITH community.

*Criterion 3: Implementation plans*

The proposal plan meets objectives which are well defined, highly coherent and strongly developed. Proposed methods are appropriate and feasible to answer the study question/s and are considered best in the international field of implementation in science research or health promotion/education. Proposed intervention strategies are relevant to the contexts of the study settings, and inequities/equity gaps including gender have been taken into account in the design of the implementation strategy. Objective measures of evaluation have been included. The timeline is achievable and budget is appropriate.

Members on the independent HITH Society of Australasia Advisory Committee will score each application according to the criteria with the total sum then averaged by the number of members reviewing the applications. This is in order to accommodate any member excluded due to a conflict of interest. The averaged total will then be used to rank each application.

Applicants will be notified of the final decision by mail.